



# Teaching HOPE

## Candidate Application & Information Form For Volunteers

Conditions of employment are stated at the end of this form.  
Please read carefully before you sign this application.  
(Application must be completed in full even if a resume is attached.)

Date of Application: \_\_\_\_\_

### PERSONAL INFORMATION

|                         |                      |                     |
|-------------------------|----------------------|---------------------|
| <b>Full Name:</b>       |                      |                     |
| <b>Present Address:</b> |                      |                     |
| <b>City:</b>            | <b>State:</b>        | <b>Zip:</b>         |
| <b>Home Phone:</b>      | <b>Office Phone:</b> | <b>Cell Phone:</b>  |
| <b>E-Mail:</b>          |                      | <b>Other Email:</b> |

How Were You Referred To Us? \_\_\_\_\_

Position Applying For (check one or more):

\_\_\_ English Teacher

\_\_\_ Math and Reading Tutor

\_\_\_ Life Skills Teacher

\_\_\_ Computer Teacher

\_\_\_ Volunteer based in U.S.

\_\_\_ Other: \_\_\_\_\_

Date of Availability (*First day you are able to start work*): \_\_\_\_\_

How long can you volunteer for? \_\_\_\_\_

Why would you like to volunteer with Teaching Hope? \_\_\_\_\_

---

---



# Teaching **HOPE**

## GENERAL INFORMATION

Upon employment, can you provide genuine documentation establishing your identity and eligibility to be legally employed in the United States?  Yes  No

Have you ever been convicted of a crime or violation other than a minor traffic infraction?  Yes  No

(A conviction record will not necessarily be a bar to employment. Factors such as job relations, age, and time of the offense, seriousness and nature of the violation and rehabilitation will be taken into account).  
If Yes, please explain

---

Are you over the age of 18 years?  Yes  No  
(If No, you may be required to provide authorization to work.)

## SKILLS & CERTIFICATES

Your level of Spanish (check one)

None  Fair  Good  Excellent

Your level of English (check one)

None  Fair  Good  Excellent

What has been your experience working with children?

---

---

Please describe any prior teaching experience:

---

---

---

Describe your experience traveling/living abroad:

---

---



# Teaching **HOPE**

Please discuss any certifications/courses you have completed relevant to the position/s, which you are applying for (which may or may not be documented in your resume).

Please name the specific certification/course, when it was completed and how comfortable you are with it on a scale of 1-10 (10 being the most comfortable and proficient). Also specify where and when you have used the skills you learned.

| Certifications/Courses | Date Obtained | Ability Level (1-10) | Last Used |
|------------------------|---------------|----------------------|-----------|
|                        |               |                      |           |
|                        |               |                      |           |
|                        |               |                      |           |

Other experience relative to the volunteer position you are applying for:

---



---

Highest Level of Education Attained (if you have a university degree, please list major)

---



---

## EMPLOYMENT HISTORY

Begin with your most recent employment and continue with all past employment. (Continue on separate sheet, if necessary.)

| Employer | Length of Employment (Month-Year) | Job Title | Starting Salary | Ending Salary | Reason For Leaving |
|----------|-----------------------------------|-----------|-----------------|---------------|--------------------|
|          |                                   |           |                 |               |                    |
|          |                                   |           |                 |               |                    |
|          |                                   |           |                 |               |                    |
|          |                                   |           |                 |               |                    |



# Teaching HOPE

Have you ever been fired from a job; quit a job after being told you would be fired; left a job by mutual agreement following allegations of misconduct or unsatisfactory performance; or left a job for other reasons under unfavorable circumstances?  Yes  No

If so, please explain below: \_\_\_\_\_

\_\_\_\_\_

Are you able to perform the position applied for with or without accommodations?  Yes  No

If accommodation is requested, how would you perform the tasks, and with what accommodations?

\_\_\_\_\_

\_\_\_\_\_

Special considerations (vegetarian diet, allergies, medical conditions, etc.):

\_\_\_\_\_

My signature below constitutes full acceptance of this volunteer application in its entirety and certifies that the information provided herein is true and correct to the best of my knowledge.

I voluntarily authorize Teaching Hope to make investigations of my person, employment, and other related matters as may be necessary in arriving at an employment decision or verifying information related to my application. I hereby release from all liability Teaching Hope and all other persons or entities supplying or collecting such information. If I am offered employment, I understand the offer is contingent on the outcome of any investigations or reference checks satisfactory to Teaching Hope

If I am employed, I understand that if I have deliberately omitted or given false or misleading information in this application, my resume (if any), or interview(s), I may be discharged. If Teaching Hope accepts me for employment, I agree to abide by all of Teaching Hope's policies and practices during my employment.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*We consider applicants for all positions at Teaching Hope on the basis of qualifications and without regard to race, color, religion, sex, national origin, age, marital status, veteran status, disability, sexual orientation, use of lawful products during non-work hours and any other legally protected status.*

**I authorize Teaching Hope to perform various criminal background checks.**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*Teaching Hope is an equal opportunity employer.*